

Chautauqua Region Community Foundation- Strategic Project Grant Application

Chautauqua Grants

Application

Project Name*

Name of Project.

Character Limit: 100

Amount of Request:

Character Limit: 20

Total Project Cost:

Character Limit: 20

Mission Statement:

Character Limit: 500

Description:

Describe what you are requesting funding for and how it addresses a community need or delivers broad community benefit. *(Tip: Answer What and Why).*

Character Limit: 5000

Key Activities:

Describe specific activities that will take place, where when and how the project will be implemented, who will be involved and any key partnerships or collaborations that will support its success. *(Tip Answer: When, Where, How, Who)*

Character Limit: 5000

Outcomes:*

Share the short-term and long-term outcomes and how the organization will evaluate the success of this project. This can be provided as an upload or typed response.

Character Limit: 2500 | File Size Limit: 3 MB

Submitting a Strategic Project grant application is an interactive experience. Once an application is submitted it will be reviewed for completeness. Next staff will contact you to finalize the application, additional items or information may be requested at this time.

Upload:

Please leave this section blank when submitting your application. Staff will work with you to determine what supporting documentation to include.

File Size Limit: 3 MB

Supporting Financials:**Current Year Organizational Budget:***

File Size Limit: 3 MB

Most Recent Profit & Loss:*

Please make sure the financial statements below are from the most recent period.

File Size Limit: 3 MB

Most Recent Balance Sheet:*

Please make sure the financial statements below are from the most recent period.

File Size Limit: 3 MB

Additional Financials:

Most tax-exempt organizations are required to file an annual return (Form 990) and audited financial statements if their annual gross income and assets meet the set thresholds. If this is not applicable to your organization, you can skip this section. As part of our due diligence process, staff review these additional financials; we do not share these with the volunteers.

Most Recent Audited Financial Statements:

If your organization meets the financial thresholds requiring an annual audit, please provide the most recent statements.

File Size Limit: 3 MB

Most Recent Form 990: Staff will run a GuideStar Charity Check on your tax-exempt status and to access your most recent Form 990. (You do not need to upload it)